



# MUHAMMAD ARQAM

**SAFETY OFFICER | GUJRANWALA PUNJAB, PAKISTAN**

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## OBJECTIVE

Highly motivated and results-driven professional with a proven track record of excelling in challenging roles. Known for a strong work ethic, excellent problem-solving skills, and a passion for delivering top-notch results. Adept at managing multiple tasks, leading teams, and achieving organizational goals efficiently and effectively. Consistently recognized for outstanding performance, exceptional attention to detail, and the ability to build strong relationships with clients and colleagues. Enthusiastic about contributing my skills to new opportunities and making a positive impact within an organization.

## SKILLS & ABILITIES

PROFESSIONAL SKILLS	Project Management   Safety Management   Creative Thinking   Strong Analytical Skills   Problem Solving   Basic lifesaving
TECHNICAL SKILLS	NEBOSH   OSHA   Microsoft Word   Microsoft Excel   Permit To Work

## EXPERIENCE

May 2024-Present HSE Officer	<b>SILVER STAR ENTERPRISES, RAJOKI, SIALKOT</b> <ul style="list-style-type: none"><li>Implement Safety Policies and Procedures.</li><li>Conduct Inspections and Assessments.</li><li>Provide Training and Education.</li><li>Investigate Incidents and Accidents.</li><li>Maintain Records and Documentation.</li><li>Coordinate Emergency Response.</li><li>Stay Informed and Ensure Compliance.</li><li>Promote a Culture of Safety.</li></ul>
June 2023-May 2024 SAFETY OFFICER	<b>HAFEEZ FOUNDRY WORKS, TUFAIL TOWN RAJKOT, GUJRANWALA</b> <ul style="list-style-type: none"><li>Trained and educated staff on safety policies and procedures.</li><li>Monitored and inspected equipment to ensure proper maintenance and safe operations.</li><li>Investigated and reported the accidents and incidents on workplace.</li></ul>

## EDUCATION

<b>2023-Present</b> Punjab University	Associate Degree Program	Gujranwala, Pakistan
<b>2021-2023</b> Punjab Group of Colleges	Higher Secondary Certificate (HSC) in Computer Science	Gujranwala, Pakistan
<b>2019-2021</b> Jinnah International Public School	Secondary School Certificate (SSC)	Gujranwala, Pakistan

## CERTIFICATES

- NEBOSH International General Certification (IGC) in Health & Safety
- Fire Safety First Aid
- Chemical Safety Permit To Work
- H2S Safety
- Construction Safety

## LANGUAGES

- |                              |                           |
|------------------------------|---------------------------|
| English (Professional Level) | Urdu (Native Language)    |
| Punjabi (Native Language)    | Persian (Good to Command) |